

**MIDTOWN COMMUNITY BENEFITS DISTRICT MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES WEDNESDAY, MAY 6, 2009
University of Baltimore Foundation Building
1130 N. Charles Street
6:30 pm**

Member's Present: Randall Carroll, Steven Cassard, Michael Deets, Don Donahue, Polly Duke, Keith Gilchriest, Adrian Harpool, Pamela Johnson, Steven Johnson, Michael Molla, Joseph Palumbo, Steven Shen, Paul Synder

Staff Present:

Peter Merles, District Administrator, Midtown Community Benefits District
Peggy Smallwood, Office Manager, Midtown Community Benefits District

Visitor Present:

Anthony Jones, Community Liaison for Councilman Bill Cole

Pamela Johnson calls meeting to order at 7:00 pm. Co-Chair called for Introductions.

Approval of Minutes

Joseph Palumbo makes motion to accept minutes.

Motion is seconded.

All in favor. Motion passes.

Peter Merles, District Administrator's Report

Report distributed at the meeting and copies are on file at the MCBBD office in the minutes binder.

Midtown Development Corporation Report

Report distributed at the meeting and copies are on file at the MCBBD office in the minutes binder.

Committee Reports

Steven Johnson, Budget and Finance Committee

Steve Johnson reviewed the third quarter reports. Report will be filed for audit.

- Reviewed high and low expenditure lines.
- The budget year may end with an estimated \$47,000 surplus

Adrian Harpool, Personnel Committee Report

- Personnel committee met on Tuesday, May 5th. The committee reviewed and discussed job descriptions, pay scales, hiring and firing practices and hiring a Public Safety Coordinator. The committee also addressed a community complaint about a MCBBD employee who was terminated due to an egregious harassing remark made to a Midtown resident.

Michael Molla Public Safety Report

Report distributed at the meeting and copies are on file at the MCBBD office in the minutes binder.

- Public Safety Committee met on April 8, 2009 to discuss the off duty police patrol program, security camera program, COP, budget issues and street lighting. Michael Deets assumes chairmanship of meeting.

Steven Shen, Operations Committee

- The committee is presently looking into purchasing a small truck to replace the safety van. The committee will keep the board updated.

Polly Duke, Outreach and Marketing Committee

- Committee is working with Greg Strydome, Marketing Advertising Consultant.
- Committee is looking at the idea of red plastic door hangers to be mailed with tax bills. Committee will keep board updated.

New Business

No new business to report at this time.

Neighborhood News

- Polly Duke has been elected president of MRIA
- Film festival will begin on May 7th – Charles North
- Mica's Commencement Exhibition opens on Friday, May 15 and continues thru Monday, May 18th

Chair calls for adjournment of meeting

Meeting adjourned