

**MIDTOWN COMMUNITY BENEFITS DISTRICT MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES WEDNESDAY, NOVEMBER 4, 2009
University of Baltimore Foundation Building
1130 N. Charles Street
6:30 pm**

Member's Present: Randall Carroll, Steven Cassard, Michael Deets, James Erny, Adrian Harpool, Pamela Johnson, Steven Johnson, Michael Molla, Lat Naylor, Joseph Palumbo, Steven Shen, Kristy Taylor, Carlo Van Grieken

Staff Present:

Peter Merles, District Administrator, Midtown Community Benefits District
Peggy Smallwood, Office Manager, Midtown Community Benefits District

Pamela Johnson calls meeting to order at 6:37 pm. Vice chair calls for introductions.

Approval of Minutes

Joseph Palumbo makes motion to accept minutes. Carlo Van Grieken seconds motion. Motion passes.

Peter Merles, District Administrator's Report

Report distributed prior to the meeting and copies are on file at the MCBD office in the minutes binder.

Midtown Development Corporation

No report to give at this time.

Michael Deets assumes chairmanship of meeting.

Committee Reports

Steven Johnson, Budget and Finance Committee

- Reviewed first quarter high and low expenditure lines. Finance report will be filed for audit.

Joseph Palumbo, Nomination Committee

- Committee will hold a meeting on November 17, 2009 to discuss the nomination of non-profit and institutional representatives.

Steven Shen, Operations Committee

- Committee researching purchasing new p/u truck to replace old safety van
- Clean/Green Teams have begun working Saturdays for the seasonal leaf clean up
- Snow removal will be performed this winter. The committee is also looking at providing deicing services to the four neighborhoods.

Joseph Palumbo makes motion to allocate \$1000.00 for a deicing pilot in the 4 neighborhoods. Lat Naylor seconds motion. All in favor. Motion passes.

Michael Molla, Public Safety Committee

- Public Safety Committee meeting will be held on November 11th - 8:00 pm at the University of Baltimore

New Business

No new business to report at this time

Adrian Harpool, Personnel Committee

Report distributed at the meeting and copies are on file at the MCB D office in the minutes binder.

- A personnel meeting was held on November 1, 2009 at MICA's Bunting Center. Topics included wage scale, safety coordinator position, uniforms, staffing and leave policies.
- Committee reviewed current leave policies and suggested several changes. The committee will present changes for approval at January's board meeting.

Neighborhood News

- Planning is underway for the spring music festival in Charles North
- Last Station North flea market for the year will be held on Saturday, November 7th

Adjournment

Michael Molla makes motion to adjourn.

Carlo Van Grieken seconds motion.

Meeting adjourned.